

**ANNEX X**

**Bidder's LETTERHEAD**

Name of Project to be Bidded: \_\_\_\_\_  
Location: \_\_\_\_\_

Company Name of Bidder: \_\_\_\_\_  
LOT NO. \_\_\_\_\_

**Statement of All Completed Government and Private Contracts Similar to the Contract to be Bid**

Name of the Contract or Title of the Project	a. Owner Name b. Address c. Telephone Nos.	Nature / Scope	a. Amount at Award b. Amount at Completion c. Duration	a. Date of Award b. Contract Effectivity c. Date of Completion
<u>Government</u>				
<u>Private</u>				

Prepared by:

Date:

\_\_\_\_\_  
Name and Signature of Bidder

\_\_\_\_\_

## Bidder's LETTERHEAD

Name of Project to be Bidded: \_\_\_\_\_

Company Name of Bidder: \_\_\_\_\_

Location: \_\_\_\_\_

LOT NO. \_\_\_\_\_

### Statement of All On-Going and Completed Government and Private Contracts, Including Current Ongoing Contracts

Name of the Contract or Title of the Project	Owner's Name and Address	Nature / Scope	Total Contract Value	Date of Award	Value of Outstanding Contract	Estimated Time of Completion	% Accomplishment		Contract Duration	
							Planned	Actual	Start	Completed
<b>A) Government Contracts</b> i. On-going ii. Awarded but not yet started  <b>B) Private Contracts</b> i. On-going ii. Awarded but not yet started										

Prepared by:

Date:

\_\_\_\_\_  
**Name and Signature of Bidder**

\_\_\_\_\_

## Bidder's LETTERHEAD

Name of Project to be Bidded: \_\_\_\_\_

Location/s of Project: \_\_\_\_\_

LOT NO. \_\_\_\_\_

### Net Financial Contracting Capacity Computation (For Works)

A. Summary of the Bidder's Assets and Liabilities on the basis of the attached audited Financial Statements, stamped "RECEIVED" by the Bureau of Internal Revenue or the BIR authorized collecting agent, for the preceding calendar year.

	Year
<b>1. Total Assets</b>	
<b>2. Current Assets</b>	
<b>3. Total Liabilities</b>	
<b>4. Current Liabilities</b>	
<b>5. Net Worth (1 – 3)</b>	
<b>6. Net Working Capital (2 – 4)</b>	

B.

Net Financial Contracting Capacity	Amount
<b>Net Working Capital (6)</b>	
<b>Less: Value of all outstanding and uncompleted portions of projects under on-going contracts including awarded contracts to be started coinciding with contract to be bid</b>	
<b>X K (10 for contract duration of one year or less, 15 for contract duration of more than one year up to two years)</b>	
<b>Computed NFCC</b>	

\_\_\_\_\_  
Name and Signature of Bidder  
Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signing Official

*Note: Please attach the certified true copies of the audited financial statements stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent for the latest /immediately preceding calendar year.*

## BANK LETTERHEAD

### FORM OF BID SECURITY (BANK GUARANTEE)

**WHEREAS**, \_\_\_\_\_ hereinafter called "the Bidder" has submitted his bid dated \_\_\_\_\_ for the execution of \_\_\_\_\_ hereinafter called "the Bid" *(Name of Contract)*

**KNOW ALL MEN** by these presents that We \_\_\_\_\_ having our registered office at \_\_\_\_\_ *(Name of Bank)* hereinafter called "the Bank" are bound unto the **Yamog Renewable Energy Development Group, Inc.** hereinafter called "the Purchaser" in the sum of \_\_\_\_\_ *(Amount in words)* (P\_\_\_\_\_ ) for which payment well and truly to be made to the said Purchaser, the Bank binds himself, his successors and assigns by these presents.

**SEALED** with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

**THE CONDITIONS** of this Obligation are:

1. If the Bidder withdraws his Bid during the period of bid validity specified in the Bid Form; or
2. If the bidder having been notified of the acceptance of his Bid by the Owner during the period of bid validity:
  - a. fails or refuses to execute the Contract in accordance with the Bidding Documents, if required; or
  - b. fails or refuses to furnish the Performance Security, in accordance with the Bidding Documents.
3. If the bidder refuses to accept the correction of error in his bid;

We undertake to pay to the Owner up to the above amount upon receipt of his first written demand, without the Owner having to substantiate his demand, provided that in his demand, the Owner will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date, **one hundred twenty (120) days** after the closing date for submission of bids as stated in the Bidding Documents or as extended by you at any time prior to this date, notice of which extension to the Bank being hereby waived, and any demand in respect thereof should reach the Bank not later than the above date.

Date: \_\_\_\_\_

Signature and Seal: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Witness: \_\_\_\_\_

PTR NO. \_\_\_\_\_  
Issued at \_\_\_\_\_  
Issued on \_\_\_\_\_

## Bidder's LETTERHEAD

### FORM OF BID (Bid Offer FOR GOODS)

Date: \_\_\_\_\_

To: **YAMOG RENEWABLE ENERGY DEVELOPMENT GROUP, INC.**  
2<sup>nd</sup> Floor, Doors 3&4, THM Building, Tulip Drive, Matina Crossing, Poblacion  
Davao City 8000

We offer to execute the \_\_\_\_\_ in accordance  
*(Name of Projects & Location/s of Project)*  
with the Conditions of Contract accompanying this Bid for the Contract Price of  
\_\_\_\_\_ (\_\_\_\_\_) Philippine Pesos.

We propose to *(Amount in words)* complete the Contract within a period of \_\_\_\_\_ (words and numbers)  
\_\_\_\_\_ calendar days from the Start Date.

This Bid and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Bid receive.

We hereby confirm that this Bid complies with the Validity of the Bid required by the proposal documents.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax number \_\_\_\_\_

## Bidder's LETTERHEAD

Name of Project to be Bid: \_\_\_\_\_

Location of Project: \_\_\_\_\_

### List of Equipment/Vehicle (e.g. Delivery Trucks etc.)

Description	Model/Year	Capacity / Performance / Size	Plate No.	Motor No. / Body No.	Location	Condition	Proof of Ownership / Lessor or Vendor
<b>A. Owned</b>							
1.							
2.							
3.							
<b>B. Leased</b>							
1.							
2.							
<b>C. Under Purchase Agreements</b>							
1.							
2.							

Prepared by:

Date:

\_\_\_\_\_  
Name and Signature of Bidder

\_\_\_\_\_

**LETTERHEAD OF BANK**

**BANK GUARANTEE: PERFORMANCE SECURITY**

To: **YAMOG RENEWABLE ENERGY DEVELOPMENT GROUP, INC.**  
2nd Floor.Room 3&4.THM Building, Tulip Drive.  
Matina Crossing, Poblacion,  
Davao City 8000

WHEREAS \_\_\_\_\_, hereinafter called "the Contractor" has  
*(Name and Address of Contractor)*  
undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to execute  
\_\_\_\_\_, hereinafter called "the Contract";  
*(Name of Contract and brief description of Works)*

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligation in accordance with the Contract;

AND WHEREAS we have agreed to give the Contract such a Bank Guarantee;

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of \_\_\_\_\_, such sum being payable in the  
*(Amount of Guarantee in Words)*  
types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ as aforesaid without your needing to prove or to show  
*(Amount of Guarantee)*  
grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modifications of the terms of the Contract or of the Works to be performed hereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of completion and acceptance of the contract on \_\_\_\_\_.

Signature and Seal of Guarantor: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Address: \_\_\_\_\_

# Omnibus Sworn Statement

## AFFIDAVIT

I, **[Name of Affiant]**, of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

If a sole proprietorship: I am the sole proprietor of **[Registered Business Name of Bidder]** with office address at **[address of Bidder]**;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of **[Registered Business Name of Bidder]** with office address at **[address of Bidder]**;

2. *Select one, delete the other:*

If a sole proprietorship: As the owner and sole proprietor of **[Registered Business Name of Bidder]**, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for **[Name of the Project]** of the **Yamog Renewable Energy Development Group, Inc.** located at

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~~If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the **[Registered Business Name of Bidder]** in the bidding as shown in the attached **[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]**;~~

3. **[Registered Business Name of Bidder]** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **[Registered Business Name of Bidder]** is authorizing the **Yamog Renewable Energy Development Group, Inc.** or its duly authorized representative(s) the BAC, TWG, and/or its Funder to review and examine the records and accounts related to all the documents submitted;
6. None of the officers / directors / controlling stockholders / members / owners of the **[insert Registered Business Name of Bidder]** are related by consanguinity or affinity up to the 1<sup>st</sup> civil degree to the **Yamog Renewable Energy Development Group, Inc.** or its employees or staff who *have* direct access to information that may substantially affect the result of the bidding, such as, but not limited to, the members of the Bids and Awards Committee (BAC), the members of the Technical Working Group (TWG), and the designer/s of the Project.
7. **[Registered Business Name of Bidder]** complies with existing labor laws and standards;
8. **[Registered Business Name of Bidder]** is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;



- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **[Name of the Project]**; and
9. **[Registered Business Name of Bidder]** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**SIGNATURE OVER PRINTED NAME**

[Bidder's Authorized Signatory]

Republic of the Philippines  
 City of Davao  
 Province of Davao del Sur

**ACKNOWLEDGEMENT**

BEFORE ME, Notary Public for and the City of Davao province of Davao del Sur, personally appeared \_\_\_\_\_ (name of bidder) with TIN No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_ in his capacity as Authorized Signing Official or (state the designation of bidder) of \_\_\_\_\_ (name of Bidder's firm) known to me to be the same person who executed the foregoing Certification and acknowledge to me that the same is his/her true act and deeds for and behalf of the firm he/she represents.

This instrument consists of one page including this page on which the ACKNOWLEDGEMENT is written duly signed by the Authorized Signing Officer.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021 at \_\_\_\_\_.

NOTARY PUBLIC

Until December \_\_\_\_, 2021

PTR NO. \_\_\_\_\_

Issued at \_\_\_\_\_

Issued on \_\_\_\_\_

**Budget breakdown (financial offer)**

**PROJECT NAME:** \_\_\_\_\_

**LOT NO.** \_\_\_\_\_

**PUBLICATION REFERENCE:** \_\_\_\_\_

**NAME OF TENDERER:** <name>

A	B	C	D	E
Item (according to Technical Specification)	Quantity	Specifications offered (incl brand/model)	Unit costs with delivery	Total PESO
1.)				
2.				
3.				
4				
			Total	

**Prepared by:**

**Date:**

\_\_\_\_\_  
**Name and Signature of Bidder**

\_\_\_\_\_

